



## PARTNERS FOR PERFORMANCE BOARD MEETING

Via Microsoft Teams on Friday, May 13, 2022, at 9:43 AM

**ATTENDANCE:** Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Robert Snyder, Forest County; Commissioner Chip Abramovic, Venango County

**ABSENT:** Commissioner Tricia Durbin, Warren County; County Executive Brenton Davis, Erie County

**BOARD STAFF:** Lisa Miller, Deb O'Neil, Susan Richmond, Julie Price, Carrie Symes, Nichole Kellar

### **VISITORS:**

Diona Brick, Fiscal Agent

Attorney Joseph Keebler

Commissioner Boozle, Butler County

Rebecca Gardner, State Monitor

Larry Fannie

### **WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENT**

Commissioner Henry called the meeting to order at 9:45 am. Roll call was taken. It was noted that there was a quorum. No public comment was received.

### **APPROVAL OF MARCH 11, 2022 MEETING MINUTES**

The minutes for the March 11, 2022 Partners for Performance board meeting were presented for approval.

### **MOTION**

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Brosius to approve the minutes for the March 11, 2022 meeting as presented. All were in favor. **Motion passed and carried.**

### **REVIEW OF PREVIOUS ACTION ITEMS**

Update on PFP Solicitor. Lisa Miller explained that attempts to reach out to Attorney Bogaty, the PFP solicitor, have been unsuccessful with no response received. Dr. Miller said that she has reached out to Manufacturers and Business Association (MBA) to see if there are any options through them regarding HR legal services. MBA does not offer HR legal services in our contract. Attorney Joe Keebler agreed with Dr. Miller that the separation of attorney representation from the board, CLEOs, and PFP are essential. Commissioner Snyder cautioned the board on not hiring an HR firm as mentioned in some discussions previously.

### **UPDATE ON SEEKING ADDITIONAL STAFF MEMBER FOR PFP IN THE ROLE OF ASSISTANT DIRECTOR**

Lisa Miller stated that the job description is drafted. There is a focus in grants, data, and fiscal policy. After further discussion it was determined to continue with the additional staff member for PFP in the role of Assistant Director with a focus in grants, data, and fiscal policy.

### **DISCUSSION: EXECUTIVE DIRECTOR CONTRACT ELEMENTS**

Lisa Miller touched on the value in having a severance package built into a contract for Executive positions. She noted that there is only a signed job description at this time. Attorney Keebler mentioned that this type of compensation would be negotiated [between the PFP Board] and the Executive Director on whether to provide

it or not. He noted that a severance package is reasonable but there is a financial discussion to be had here as well. Lisa Miller will follow up with Diona.

There was no need for an Executive Session.

### **OTHER BUSINESS**

None at this time.

### **ADJOURNMENT**

#### **MOTION**

It was moved by Commissioner Brosius and seconded by Commissioner Snyder to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting adjourned at 9:56 am.

Meeting Advertised in The Derrick		
Minutes Submitted	Nichole Kellar	July 8, 2022
Minutes Approved	Partners for Performance Board	July 8, 2022
Minutes Posted	<a href="https://www.nwpajobconnect.org/wib/meeting-archive/111-pfp-py21-22">https://www.nwpajobconnect.org/wib/meeting-archive/111-pfp-py21-22</a>	July 8, 2022